6 Ikeja, Lagos.

sample@gmail.com

0804-7657-432

**@**



**CONTACT**

**Great relationship management**

**Strong negotiation skills**

**Impeccable time-management**

**Strategic thinking**

**Change positive**

**SKILS**

**2000 - 2007**

**BSC. SUPPLY CHAIN MANAGEMENT**

University of Lagos, Lagos.

Secondary School Leaving Certificate

RAMA Secondary School

**2007 - 2012**

**EDUCATION**

**2013 - 2016**

**2017 - Present**

**PROCUREMENT OFFICER**

**ABC** Company Limited

* Coordinate cooperative buying with nearby public jurisdictions.
* Hire, train and develop Procurement Assistants and Clerks; recommend termination as necessary.
* Develop proposals for City Council and management.

**PROCUREMENT OFFICER**

**DANCO** Limited

* Planned and organized citywide inventory management activities.
* Held responsibility for internal and external auditing suggesting recommendations.
* Acted as City Procurement Department point of contact for all departments and community.

**WORK EXPERIENCE**

PROCUREMENT OFFICER

Experience procurement officer with 4-years of experience in planning and production. Dedicated to growing and expanding businesses and have a proven record of accomplishment of success. I have a good knowledge of business practices and economics.

**ABOUT**

JOHN **EMMANUELS**